



**Annual Meeting  
Mountsett Crematorium Joint Committee**

**Date**        **Friday 14 June 2013**  
**Time**        **9.30 am**  
**Venue**       **Mountsett Crematorium Meeting Room, Mountsett  
Crematorium, Dipton**

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**Business**

**Part A**

**[Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's  
agreement]**

1.    Declarations of Interest.
2.    Membership of the Joint Committee.
3.    Appointment of Chair for the Ensuing year.
4.    Appointment of Vice-Chair for the Ensuing year.
5.    Minutes of the Meeting held on 25 April 2013. (Pages 1 - 6)
6.    Mountsett Crematorium Performance and Operational Report.  
      (Pages 7 - 10)  
      Report of the Bereavement Services Manager.
7.    Forward Plan 2013/14. (Pages 11 - 14)  
      Report of the Treasurer to the Joint Committee.
8.    Annual Governance Statement. (Pages 15 - 26)  
      Joint Report of the Corporate Director Neighbourhood Services &  
      Corporate Director Resources / Treasurer to the Joint Committee.
9.    Revenue Outturn Report for Year Ended 31st March 2013.  
      (Pages 27 - 32)  
      Joint Report of the Corporate Director Neighbourhood Services &  
      Corporate Director Resources / Treasurer to the Joint Committee.

*P.T.O.*

10. Small Bodies Annual Return and Statement of Accounts 2012/13.  
(Pages 33 - 60)  
Joint Report of the Corporate Director Neighbourhood Services &  
Corporate Director Resources / Treasurer to the Joint Committee.
11. Such other business as in the opinion of the Chairman of the meeting  
is of sufficient urgency to warrant consideration.

**Colette Longbottom**  
Head of Legal and Democratic Services

County Hall  
Durham  
6 June 2013

To: **The Members of the Mountsett Crematorium Joint Committee**

**Durham County Council:**

Councillors: A Batey, K Dearden, C Hampson, I Jewell, O Milburn, T Nearney,  
W Stelling, O Temple (Chairman) and B Stephens

**Gateshead Council:**

Councillors K Dodds (Vice-Chairman), M Ord, M Charlton, P Ronan,  
D Davidson, P Mole and J Lee